



JACKSONVILLE'S SHERIFF'S NEIGHBORHOOD WATCH PROGRAM

(Supported by Blue Lakes Homeowners' Association)

Meetings: **First Thursday Night of each Month**

Lane Wiley Senior Center—6710 Wiley Road at 7:00 PM unless notified otherwise

CONTACTS

- **Zone 4—Sector J—Blue Lakes Neighborhood Watch Coordinator**
Max McDaniel 904-771-8488 | maxinjax@comcast.net
- **JSO COMMUNITY ENGAGEMENT ADMINISTRATOR**
Ann Williams 904-630-2162 (Office) | Ann.williams@jaxsheriff.org
- **HOA BCM Services Director:**
Eve Briscoe 904-242-0666 | ebriscoe@bcmervices.net

ABOUT

Sheriff's Watch focuses on citizen engagement with police to make our community a SAFER PLACE. We will always have the emergency calls for services, and we always work hard to provide the best service and professionalism in those situations. We are equally committed to educating the public about issues on the national forefront and of concern locally. The very best opportunity to strengthen a relationship between a citizen and the police is when we can meet and talk about issues of concern:

- ***Bridging** JSO and citizens throughout the community
- ***Exchanging** information between citizens and police regarding issues in their area of the city and plans to resolve these issues
- ***Helping** citizens get information from JSO about JSO
- ***Strengthening** partnership programs within community
- ***Connecting** Sheriff's Advisors and Neighborhood Watch Members

THE NEIGHBORHOOD WATCH STRUCTURE

There are three different VOLUNTEER positions to be filled within a neighborhood watch program: COORDINATOR, BLOCK CAPTAINS, AND BLOCK WATCHERS. While each STREET may have a few Block Captains, each street may have as many Block Watchers as will volunteer!

I. COORDINATOR is appointed by the Blue Lakes Homeowners' Association Executive Board. Max McDaniel is currently filling this position, and her responsibilities are:

- 1) Survey the neighborhood to establish a NEIGHBORHOOD WATCH PROGRAM maintaining lists of volunteers and their contact information—Name, Address, Phone Number and E-mail. Said list shall be private and relayed only to active members of the Neighborhood Watch.
- 2) She will report as to the status of this Program at all Association Meetings.
- 3) She will train Block Captains and Block Watchers in reference to proper functioning activities.
- 4) She will represent, along with any residents desiring to attend, Blue Lakes Subdivision at monthly Sheriff's Watch Meetings at the Lane Wiley Senior Center.
- 5) She will provide information for the Blue Lakes Newsletter/Website/Marquee as deemed necessary/requested to do so.
- 6) Coordinate a speaker from the Sheriff's Department to speak at the Quarterly Neighborhood HOAs Meetings or as directed by the HOA Executive Board.
- 7) Coordinate the SHERIFF'S NIGHT OUT PROGRAM or the SHERIFF'S NEIGHBORHOOD WALK PROGRAM when directed by the HOA Executive Board.
- 8) Develop and maintain a "working relationship" with The Sheriff's Department/ Neighborhood JSO Employees residing within Blue Lakes Subdivision/Block Captains and Block Watchers.

II. BLOCK CAPTAINS are volunteers available to assist Block Watchers. Block Captains are available to field any problem or questions such as: Rules for Subdivision or Regulations expressed within the Spring Newsletter from BCM Services or established by the Homeowner's Association Executive Board. Actions include, but are not limited to, the following:

- 1) Recruit volunteers within his/her street, or within designated section of the street, to serve as Block Watchers. Provide personal information to Block Watchers. Provide all Block Watchers with other Block Watcher's information to create comrade.
- 2) Maintain list of volunteer **BLOCK WATCHERS** and their contact information—Name, Address, Phone Number and E-mail address.
- 3) Provide list of Block Watchers to Neighborhood Watch Coordinator and keep it updated.
- 4) If provided undesirable-observed activity within subdivision by Block Watcher as repetitive actions, report said activity to Coordinator.
- 5) Report any emergency occurring within Subdivision first to JSO via Emergency 911; or, for non-emergency but needing attention, to Non-Emergency to JSO at 904-630-0500. Then, notify Coordinator.
- 6) Notify BCM Services of any Covenant and Restriction violation within designated area like:

Vacant home needs lawn care; Squatters within home where owners on holiday; or Strange vehicles parked in neighborhood.

(IF WILLING TO SERVE, PLEASE DOWNLOAD AND COMPLETE ATTACHED FORM.)

III. BLOCK WATCHERS are **all homeowners** desiring to support and protect neighbors and neighbors' properties, with reciprocity to protect his/hers.

1) Responds to Block Captain's call; Volunteers and provides personal contact information to Block Captain. If that person is unknown or unavailable, contact Neighborhood Watch Coordinator or BCM Services (Eve Briscoe at 904-242-0666 or FAX: 904-242-0670).

2) Becomes familiar with all neighbors within assigned area, especially two homes on either side of Watcher's home and across the street to include, but not be limited to the following:

A) Homeowners' names, number living in home, vehicles' model/color. (Repetitive visitors or children's vehicles.)

B) Recognize Neighborhood normal sounds so that should there be a strange sound, it can be reported to the JSO immediately at Emergency 911 or Non-Emergency to JSO at 904-630-0500. Then, if in Watcher's opinion, reported to Block Captain/.

3) Notify BCM Services (Eve Briscoe at 904-242-0666 or FAX: 904-242-0670) for any Covenant and Restriction violation within designated area like: Vacant home needs lawn care; Squatters within home where owners on holiday; Strange vehicles parked in neighborhood; Unauthorized business vehicles; Unauthorized signs, etc.

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GUIDELINES FOR CONTACTING JSO

*When contacting JSO to report an event, (Emergency 911 or Non-Emergency to JSO at 904-630-0500) report what you see, when you see/saw it, who you saw (full description of the person, vehicle or situation) is VERY important. **Accurate clear communication is paramount to getting the correct JSO assets to the issue.** Answer all the dispatcher's questions; do not hang up unless they tell you they have everything they need from you.

- If you feel reprisal or do not want to get involved discussing the issue with the police, tell the dispatch you do not want the JSO officer coming to your home on the issue you are calling into JSO.
- If you further do not want to be known for reporting some incident, call Crime Stoppers (1-866-845-8477) or e-mail www.fccrimestoppers.com and report to them the issue. If it is a life and death matter, it is prudent for you to call 911 # as soon as possible.

*Having more persons on the watch in each area will allow for better coverage and support when one person goes on vacation or works on different shifts through the week. Anyone can be involved at any level! Having all resident's info is paramount in getting the word out for any issue of interest for the community. **IN ORDER FOR THIS PROGRAM TO WORK, a majority of our residents must be involved!**

***WE ARE NOT A POLICE FORCE! We report to the police what we see. We are not sworn officers; and, we do not confront persons if there appears to be a crime in progress.!**

*We are not authorized to carry or use weapons in our walks, patrols or events.

*Keep a record of the event, time, date, place, what you saw, description of any persons or vehicles.

*Calls to Crime Stoppers at 1-866-845-8477 are anonymous—there is no called ID on the phone line when calling a TP or Issue into that number. If it is a crime in progress, call JSO.

*If you call JSO or Crime Stoppers, you may want to e-mail your Block Captain/Coordinator after the event has been reported which has /had an impact on the neighborhood.

*Coordinator/Block Captains/Block Watcher may want to attend HOA meetings/events for the development to provide crime prevention information which was obtained from the Community Affairs Department at JSO.

NOTE: At the end of this message you will find all ways to connect with the Sheriff's Department.

If you are interested in participating in the Blue Lakes Neighborhood Watch Program, please **COMPLETE ONE OF THE FOLLOWING VOLUNTEER FORMS:**

NEIGHBORHOOD BLOCK CAPTAIN

Sign-Up Form

NAME _____

ADDRESS _____

BEST PHONE NUMBER _____

E-MAIL _____

For ease of joining our program, YOU MAY E-MAIL this information to Neighborhood Coordinator at maxinjax@comcast.net.

Thanks for being involved!

Max McDaniel

904-771-8488

Sherman Hills Parkway West

Jacksonville, Florida 32210

(PLEASE SEE NEXT PAGE FOR NEIGHBORHOOD STREET WATCHER SIGN UP FORM)

Please see Sheriff's contacts on last page!

NEIGHBORHOOD STREET WATCHER

Sign- Up Form

NAME _____

ADDRESS _____

BEST PHONE NUMBER _____

E-MAIL _____

For ease of joining our program, YOU MAY E-MAIL this information to Neighborhood Coordinator at maxinjax@comcast.net.

Thanks for being involved!

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Sherman Hills Parkway West

Jacksonville, Florida 32210

Please see Sheriff's contacts on last page!



Jacksonville Sheriff's Office
501 E. Bay Street, Jacksonville, FL 32202

Community Affairs Division #: (904) 630-2160

Important Numbers:


Emergency #: 9-1-1

Non-Emergency #: (904) 630-0500

General Information #: (904) 630-7600



Connect with us: www.jaxsheriff.org


 [Facebook.com/JacksonvilleSheriffsOffice](https://www.facebook.com/JacksonvilleSheriffsOffice)


 [Twitter.com/JSOPIO](https://twitter.com/JSOPIO)


 [YouTube.com/JAXSHERIFF](https://www.youtube.com/JAXSHERIFF)

 [Instagram.com/JAXSHERIFF](https://www.instagram.com/JAXSHERIFF)

 **Mobile App: JAXSHERIFF (FL)**

 **Traffic App: Audio Traffic Jacksonville**

 [Periscope.tv/JSOPIO](https://www.periscope.tv/JSOPIO)

 **Snapchat: JAXSHERIFF**

 [Nextdoor.com](https://www.nextdoor.com)